



## PRIVACY POLICY

The purpose of this privacy policy, hereinafter referred to as 'the Policy,' is to inform all users of the website, hereinafter referred to as 'the User':

- How their personal data is collected. Personal data is defined as any information that can be used to identify the User. This may include their surname(s) and first name(s), postal or email address, location or IP address (non-exhaustive list).
- Their rights regarding this data.
- The person responsible for processing the personal data collected and processed.
- The recipients of this personal data.
- The website's policy on cookies.

This Policy supplements the legal notices and terms of use, which can be viewed by the User via the 'Terms of use and legal notice' section or the following link: <https://marionmarctraduction.com/wp-content/uploads/2026/02/Marion-Marc-Traduction-Terms-of-use-and-legal-notice.pdf>.

### 1. Principles relating to the collection and processing of personal data

In accordance with Article 5 of European Regulation 2016/679, personal data shall be:

- Processed lawfully, fairly and transparently in relation to the data subject.
- Collected for specified, explicit and legitimate purposes (see Article 3.1 herein) and not further processed in a manner incompatible with those purposes.
- Adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed.
- Accurate and, where necessary, kept up to date. Every reasonable step must be taken to ensure that personal data that are inaccurate, having regard to the purposes for which they are processed, are erased or rectified without delay.
- Kept in a form which permits identification of data subjects for no longer than is necessary for the purposes for which the personal data are processed.
- Processed in a manner that ensures appropriate security of the data collected, including protection against unauthorised or unlawful processing and against accidental loss, destruction or damage, using appropriate technical or organisational measures.

Processing is lawful only if, and to the extent that, at least one of the following conditions is met:

- The data subject has given consent to the processing of their personal data for one or more specific purposes.
- Processing is necessary for the performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract.

- Processing is necessary for compliance with a legal obligation to which the controller is subject.
- Processing is necessary in order to protect the vital interests of the data subject or of another natural person.
- Processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller.
- Processing is necessary for the purposes of the legitimate interests pursued by the controller or by a third party, except where such interests are overridden by the interests or fundamental rights and freedoms of the data subject, which require protection of personal data, in particular where the data subject is a child.

## **2. Personal data collected and processed when browsing the website**

### **2.1. Data collected**

The personal data collected in connection with Marion Marc's business are as follows:

- any information provided via the contact form, i.e., first name(s) and surname(s), e-mail address and telephone number;
- any information relating to the use of the website recorded by means of cookies or other trackers, such as IP address, internet service provider, type of browser used, operating system, pages visited on the website, date and time of access.

The collection and processing of this data are used to:

- respond to questions asked and provide the services requested;
- send personalised information, particularly by e-mail.

### **2.2. Data retention period**

This data is stored by the data controller under reasonable security conditions for the period strictly necessary to carry out the business activity.

Personal data is stored for a period of three (3) years from the User's last interaction with the website or from the end of the contract with Marion Marc.

The company may retain certain personal data beyond the periods specified above in order to fulfil its legal or regulatory obligations.

### **2.3. Cookie policy**

The User is informed that when visiting the website, a cookie may be automatically installed on their browser.

Cookies are small files temporarily stored on the User's computer hard drive by their browser and are necessary for the use of the <https://marionmarctraduction.com/> website. The information contained in cookies is used to improve the website. Cookies do not contain personal information and cannot be used to identify anyone. A cookie contains a unique identifier, generated randomly and therefore anonymous. Some cookies expire at the end of the User's visit, others remain.

By browsing the website, the User accepts them.

The User may disable these cookies via the settings in their browser software.

### **3. Responsable du traitement des données**

Personal data is collected by Marion Marc EI, under the trade name « Marion Marc Traduction », residing at 23a boulevard de la Llobère, 66140 Canet-en-Roussillon (France) and registered under SIREN number: 939 284 824.

The person responsible for processing personal data can be contacted as follows:

- professional address: 23a boulevard de la Llobère, 66140 Canet-en-Roussillon (France);
- email: marionmarcpro@gmail.com;
- telephone number : +33 (0)7 84 41 27 20.

### **4. User rights regarding data collection and processing**

Any User concerned by the processing of their personal data may exercise the following rights, in accordance with European Regulation 2016/679 and the French Data Protection Act (Law 78-17 of 6 January 1978):

- right of access, rectification and erasure of data (set out in Articles 15, 16 and 17 of the GDPR, respectively);
- right to data portability (Article 20 of the GDPR);
- right to restriction (Article 18 of the GDPR) and to object to the processing of data (Article 21 of the GDPR);
- the right not to be subject to a decision based solely on automated processing;
- the right to determine the fate of data after death;
- the right to lodge a complaint with the competent supervisory authority (Article 77 of the GDPR).

To exercise your rights, please send your letter to Marion Marc EI at 23a boulevard de la Llobère, 66140 Canet-en-Roussillon (France) or by email to marionmarcpro@gmail.com.

In order for the data controller to comply with your request, you may be required to provide certain information such as your surname(s) and first name(s), your email address and your telephone number.

Visit <https://cnil.fr> for more information about your rights.

### **5. Conditions for modifying the privacy policy**

The editor of the website <https://marionmarctraduction.com> reserves the right to modify this Policy at any time in order to ensure that the User of the website complies with the law in force.

Any changes shall not affect services previously requested on the website, which remain subject to the Policy in force at the time of said services and as accepted by the User when confirming the services.

Users are invited to review this Policy each time they use these services, without the need for formal notification.

### **Version of the 5<sup>th</sup> of February 2026**

Privacy policy created using the template provided by <https://www.legalplace.fr/>, and translated by Marion Marc